

# ADMISSION PROCEDURE TO SINGLE CYCLE MASTER'S DEGREE COURSES IN MEDICINE and SURGERY

### A.Y. 2024-2025

#### **Article 1 - PURPOSE**

- 1. The deadline for submitting applications to participate in the admission examination for the single cycle master's degree program in *Medicine and Surgery* is now open.
- 2. Ministerial Decree No. 1133 of August 6, 2024, and its related attachments, which are an integral part of this call (<a href="www.mur.gov.it">www.mur.gov.it</a>), have regulated the "Methods and content of the entrance examinations for single cycle bachelor's and master's degree programs in English language with nationally scheduled access for the academic year 2024/2025."
- 3. The test will take place on the date indicated in Table 1 at the University of Catania sites which will be communicated later on the University website (www.unict.it).

# TABLE 1

a	b	c	d	e	f
Study courses	Community places, no.	Non-Community places, no.	Date	Summoning time	Test start time
LM-41 – Medicine and Surgery (6 years)	30	30	September 17, 2024	8:30	11:00

The available places have been indicated by Ministerial Decree no. 1101 of 29 July, 2024.

# Table 1 contains:

Column A: the class, the name of the course of study and the duration

Column B: the total number of Community places available for each course of study

<u>Column C</u>: the number of seats reserved for non-community students residing abroad, including seats reserved for international non-EU students applying for an entry visa for long-term stays in Italy. Candidates with non-EU citizenship, not residing in Italy, and holding a non-Italian academic qualification fall under the extra-EU quota (further information available on the website www.studiare-in-italia.it/studentistranieri).

Any seats not filled in the ranking will be made available, for the same study courses, within the seats allocated to community and non-community students residing in Italy, as specified in Article 26 of Law 189 of 2002, in due time for the ranking list update. Possible compensations between universities within the same quota reserved for non-community students not residing in Italy will be considered, where feasible.

Column D: the date of the test

Column E: the time of convocation of the candidates for the test

Column F: the start time of the test

# Article 2 – REQUIREMENTS FOR SUBMITTING THE APPLICATION FOR ADMISSION

- 1. A requirement for admission is a high school diploma.
- 2. The following individuals may submit an admission application under equal conditions: Italian citizens, European Union citizens residing anywhere, citizens of countries equated with European Union states (Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino), as well as

foreigners holding a residence permit or a permit for subordinate work, autonomous work, family reasons, political asylum, humanitarian asylum, or religious reasons. Additionally, foreigners residing regularly for at least one year and possessing a higher education degree obtained in Italy are eligible, as well as foreigners residing anywhere who hold final diplomas from Italian schools abroad or foreign or international schools, whether operating in Italy or abroad, subject to bilateral agreements or special regulations for the recognition of educational qualifications, provided they meet the general entry requirements for study.

- 3. Admission is also valid for individuals who hold a foreign education degree obtained after at least 12 (twelve) years of schooling, which allows admission to a university and the chosen course of study in the country where it was obtained. The foreign education degree must be accompanied by a "Declaration of Value" (issued by the Italian Diplomatic Representation in the country where the degree was obtained) or, alternatively, a "Certificate of Comparability of the Degree" issued by the Italian ENIC-NARIC center Cimea (the request can be made online through the website www.cimea.it).
- 4. International candidates requiring a visa must have submitted their pre-enrollment application by July 30, 2024, through the platform https://www.universitaly.it in the international student section. For enrollment in courses, certified English language proficiency at B2 CEFR level is required.
- 5. University students cannot participate in the admission test for the same study course they are already enrolled in. Furthermore, those who already possess a bachelor's and/or master's degree, even from previous academic systems, with the same legal value as the one obtainable by enrolling in one of the study courses covered by this admission test, cannot participate in the corresponding admission test.

# Article 3 – PROCEDURES AND DEADLINES FOR SUBMITTING THE APPLICATION FOR ADMISSION (www.universitaly.it)

- 1. Each candidate must submit their admission application exclusively through the procedure available on the Universitaly portal (www.universitaly.it).
- 2. The application for registration at Universitaly can only be submitted from **September 2, 2024** to **September 12, 2024** by 3.00 PM CEST.
- 3. When registering online for the test on the website <a href="www.universitaly.it">www.universitaly.it</a>, the candidate, after reviewing the information on the purposes and methods of personal data processing, provides the following information through the appropriate computer procedure (all data with an asterisk are mandatory):

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Last Name *
First Name *
Country of Birth *
Province of Birth *
City of Birth *
Date of Birth *
Sex *
Citizenship *
Tax Code *
Email *
Document Type * Document Number * Issued by * Valid from... to... *
Residence: Country * Province * Locality * Postal code (ZIP) * Address *
Mobile phone
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Language certification, if any

The information related to the mobile phone number must be entered in case of the absence of an email address exclusively to provide communications regarding the selection procedures. The above statements regarding personal data are self-certifications pursuant to Article 46 of the D.P.R. no. 445/2000. In case of a false statement, Articles 75 and 76 of the mentioned decree apply. This information is used exclusively for all activities related to the selection for access to the master's degree courses for which the candidate has applied and for subsequent enrollment. All information remains stored for five years from the candidate's online registration, except as provided in Annex 2 of D.M. 1133 of August 6, 2024, under the section "Retention period of personal data and use also for historical and statistical purposes". At the end of this period, such data are anonymized.

- 4. All communications related to the test will be sent to the email address provided during registration for the test. It is the candidate's responsibility to check these communications and promptly update any changes to the email address.
- 5. At the time of registration for the test, the candidate must also indicate, in order of preference, the locations for which they intend to apply. These preferences are irrevocable and cannot be amended after 3:00 PM on September 12, 2024, the closing day of the registration. In any case, the last "confirmation" expressed by the candidate within this deadline will be valid. For the first useful preference, it is understood, in the order of preferences indicated, the best option regarding the location and the course in which the candidate, based on the score obtained and the number of available seats, is eligible.

The candidate is, in any case, obliged to take the test at the location indicated by CINECA at the time of registration.

## **Article 4 - PAYMENT OF THE PARTICIPATION FEE**

After registering on the Universitaly portal, the payment of the participation fee for the test is made according to the methods published on Universitaly at the opening of registrations (from September 2, 2024, to September 12, 2024). Payment not accompanied by the online registration receipt does not entitle the candidate to take the test.

# Article 5 - CANDIDATES WITH DISABILITIES AND/OR SPECIFIC LEARNING DISABILITIES (SLDs)

- 1. The tests in this admission procedure are organized by the University, taking into account the individual needs of candidates with disabilities, as per Article 16 of Law No. 104/1992, as well as candidates with diagnoses of Specific Learning Disabilities (SLDs) under Law No. 170/2010.
- 2. Candidates with a certificate of disability, certification pursuant to Law No. 104/1992, or a diagnosis of specific learning disorders (SLDs) as per Law No. 170/2010, may benefit from specific aids or compensatory measures during the test, as well as additional time, by specifying their actual needs on the student portal https://studenti.smartedu.unict.it/Login?ReturnUrl=%2f by September 12, 2024. The candidate is entitled to additional time not exceeding 50% more than that allocated for the test.
- 3. The application must be accompanied by the following documentation:

# For candidates with disabilities:

Certificate of civil disability

Law No. 104/92 certification

Self-certification of conformity to the originals

ID card or other identification document

For candidates with Specific Learning Disabilities (SLDs):

SLD diagnosis under Law No. 170/2010

Self-certification of conformity to the originals

ID card or other identification document

- 4. Candidates mentioned in point 2 may be admitted to the test with the medical certification they possess at the time of application submission. In case of any lack of updates, the University reserves the right to request the supplementary documentation later on. Candidates with disabilities and/or SLDs who do not provide the requested documentation within the specified timeframe may not be guaranteed the provision of necessary compensatory measures.
- 5. Candidates with SLDs pursuant to Law No. 170/2010 must promptly submit to the University the original SLD diagnosis or an authenticated copy in plain paper. The SLD diagnosis must have been issued to the candidate no more than 3 years prior, if before the age of eighteen, or after the age of eighteen, and must have been issued by public local health structures or by bodies and professionals accredited by the regional health service. In accordance with the "Guidelines on Specific Learning Disorders" attached to the Ministerial Decree of July 12, 2011, Prot. No. 5669, candidates with SLDs are granted additional time equal to a maximum of 30% more than that allocated for the admission test.
- 6. Candidates with disabilities and/or SLDs residing in foreign countries who intend to take advantage of the measures referred to in the previous paragraphs must submit legalized certification attesting to their disability, handicap, or SLD status issued in their country of residence, accompanied by a sworn translation by an official translator or certified as conforming to the original text by Italian diplomatic representations, in Italian or English. The University bodies in charge will examine the received certifications to ensure that the disability and/or SLD is recognized by Italian legislation.
- 7. For information regarding the services provided by the Center for Active and Participatory Integration (CINAP) at the University of Catania, both during the selection and enrollment phases, you can contact the Center at the email address: cs.cinap@unict.it or visit the website www.cinap.unict.it.

### **Article 6 - CONDUCTING THE TEST**

- 1. Candidates must appear at the test venue on the day and time specified in Table 1 and in subsequent notices for the identification operations. Therefore, they must carry a valid identification document. Candidates without such a document will not be allowed to take the test. The appointed personnel will verify each candidate's identity by noting the details of the identification document in a special register, and the candidate will sign in.
- 2. The test consists of solving **60 questions**, each of which has five answer options. Candidates must select only one answer, discarding incorrect, arbitrary, or less likely conclusions. The test covers topics such as reading skills, acquired knowledge, logical reasoning, and problems, biology, chemistry, physics, and mathematics. Based on the programs outlined in Annex A, the following questions are prepared:
  - Four (4) questions on reading skills and acquired knowledge
  - Five (5) questions on logical reasoning and problems

Twenty-three (23) questions on biology

Fifteen (15) questions on chemistry

Thirteen (13) questions on physics and mathematics

- 3. The admission test begins at 11:00 PM at Italian test centers. A total of 100 minutes is allocated for the test.
- 4. In case multiple rooms are used, candidates are grouped by age, with the exception of twins.
- 5. The University reserves the right to exclude candidates from the tests at any time with a motivated

decision. Declaring incomplete and/or false information is grounds for exclusion from the tests or forfeiture of the right to enroll. Exclusion from the tests, even if motivated, does not entitle the candidate to a refund of the participation fee.

- 6. On the day of the test, each candidate receives an envelope containing:
  - a. A personal information form without identification codes, which the candidate must complete.
  - b. Questions related to the admission test, including the identification code of the envelope, and two sheets for rough work.
  - c. An answer sheet with the same identification code as the envelope.
  - d. A sheet with the identification code of the envelope and information about the University and the degree program to which the test pertains.

The replacement, if necessary, of any of the documents mentioned in points b) and c) during the test will result in the complete replacement of the envelope since they bear the same identification code. Any corrections or marks made by the candidate on the personal information form do not lead to its replacement. The replacement of the personal information form is only carried out when there are difficulties in identifying the candidate. In such cases, the commission will replace the personal information form with one from the reserve envelopes, and this will be recorded in the classroom minutes. The replacement of the personal information form never results in the replacement of the entire envelope.

7. It is prohibited to bring and use cell phones, PDAs, smartphones, smartwatches, tablets, earphones, webcams, or other similar equipment into the test room. It is also forbidden to bring and/or use pens, pencils, stationery, or any writing tools.

It is also forbidden to bring and/or use manuals, school texts, even partial reproductions, handwritten notes, blank sheets, and consultation material under penalty of test annulment. Anyone in possession of such items must deposit them in designated, unsecured spaces before the test begins. Therefore, it is strongly discouraged to bring any personal effects other than the identification document and the payment receipt.

A black pen, provided by the University, must be used to fill out the answer sheet.

- 8. Before the start of the test, the President of the Commission or the Room Supervisor randomly selects four students from among the candidates present in the room to verify the integrity of the boxes, open them, distribute the envelopes based on the number of participants, and provide each candidate with instructions. A declaration confirming the integrity of the boxes, the number of assigned envelopes, and the number of unused envelopes is also prepared and signed by the four selected students.
- 9. Candidates mark their chosen answers by placing an "X" in the corresponding box on the answer sheet. Each candidate has the option to correct an answer only once, ensuring that the previously marked box is completely darkened and choosing another. There should always be one "X" in one of the five boxes for the answer to receive the respective score. The answer sheet contains a small circular figure next to the sequential number of each question. To indicate that they do not wish to answer a question, candidates should cross out this figure. Once marked, this indication cannot be changed. If a candidate does not mark any of the answer boxes and does not cross out the circular figure, the answer is considered unanswered.
- 10. At the conclusion of the test, each candidate must go to the station with a special pen located a reasonable distance from the commission. There, they will find:
  - Pairs of adhesive labels with barcodes
  - A box for submitting the personal information form, with a facsimile of the personal information form on one side

Each candidate must select a pair of **identical adhesive labels** from those available, affix one to the answer sheet and the other to the personal information form, ensuring that the alphanumeric codes on the labels match.

The candidate must then sign the declaration of accuracy of personal data on the personal information form and the correspondence of the codes on the labels applied to the personal information form and the answer sheet.

After completing the above operation, the candidate must insert the personal information form into the sealed container provided at the designated station and then proceed to the other designated station to insert the answer sheet into the closed container provided there, making sure to place the front side of the answer sheet, containing the provided answers, face down inside the container.

- 11. At the end of the test, in the presence of the same candidates called to verify the integrity of the boxes or other four candidates drawn at random, the President of the Commission or the Room Manager also takes the following actions:
  - a. Close the special containers provided by CINECA containing the answer sheets, after counting them;
  - b. Seal the special containers containing the personal information forms;
  - c. Sign the labels used to seal the containers;
  - d. Invite the students drawn at random to sign on the same label, already signed by the President of the Commission;
  - e. Package other containers in which the returned envelopes that have been replaced, the envelopes from which the personal information forms have been taken, as well as the unused envelopes, the declaration of box integrity, the number of assigned envelopes, and those unused, as well as copies of the classroom minutes, must be enclosed.
- 12. The University, both for the purpose of formulating the final merit ranking and for any future requests for access to documents, will retain the following material for five years from the date of the test:
  - The sheets on which the test questions are printed;
  - The personal information forms;
  - The envelope control sheet.

# **Article 7 - CANCELLATION OF THE EXAMINATION**

# The following are causes for the cancellation of the examination:

- 1. Taking the examination in an examination room different from the one in which the candidate is registered, unless the change has been authorized by the examination committee and recorded in the minutes;
- 2. The introduction and use in the examination room by the candidate of mobile phones, PDAs, smartphones, smartwatches, tablets, headphones, webcams, or any similar equipment, stationery (pens, pencils, etc.) in the candidate's personal possession, manuals, textbooks, and/or partial reproductions thereof, handwritten notes, blank sheets, and consultation material;
- 3. The candidate's or a member of the committee's signature or marks on the answer sheet (both on the front and back);
- 4. Interaction between candidates and/or attempts to copy and/or attempts to exchange any material, including the exchange of personal information and/or answer sheets, in possession of the candidates;
- 5. The use by the candidate, during the insertion of the personal information sheet and the answer sheet into the designated containers, of pens, pencils, or any other writing instrument to make changes/additions and/or corrections to the answer sheet.

Failure to comply with the above rules and/or the instructions of the Commission and the personnel responsible for supervision will result in exclusion from the examination.

The cancellation of the examination is ordered by the Commission. In cases 1) to 5), CINECA does not determine the score for the canceled examination.

#### **Article 8 - COMMISSION**

1. For the examination, a commission composed of five professors and three substitutes will be appointed, with a subsequent Rectoral Decree, with the task of ensuring the regular conduct of the procedures.

## Article 9 - MINIMUM SCORE THRESHOLD AND EVALUATION OF TESTS

- 1. Within the available places for enrollments, candidates from EU and non-EU countries as mentioned in Article 26 of Law No. 189/2002, as well as, within the respective reserved places, non-EU candidates residing abroad, are admitted to the single-cycle master's degree courses subject to this announcement, in descending order of the scores obtained.
- 2. Candidates from EU and non-EU countries as mentioned in Article 26 of Law No. 189/2002 are eligible for admission if they have obtained a minimum score of twenty (20) points in their respective test. Candidates who are not eligible will not be included in the ranking.
- 3. In accordance with European guidelines on the access of foreign students to university education and in line with the cultural foreign policy needs mentioned in Article 46 of Presidential Decree No. 394/1999, regarding the reserved places for non-EU candidates residing abroad, the minimum eligibility threshold of twenty points does not apply. Non-EU candidates residing abroad are eligible only if they have obtained a score higher than zero (0). Candidates who are non-EU and residing abroad who have not provided any answers to the questions will not be included in the ranking.
- 4. For the evaluation of the tests, a maximum of ninety (90) points are assigned, taking into account the following criteria:
  - a. 1.5 points for each correct answer;
  - b. minus 0.4 (-0.4) points for each incorrect answer;
  - c. zero (0) points for each unanswered question.
- 5. CINECA, based on the calculated score, compiles a single national ranking for both EU and non-EU candidates, as specified in Article 26 of Law No. 189/2002, following the procedures outlined in Annex 2 of Ministerial Decree No. 1133 of 06-08-2024.
- 6. The ranking for non-EU candidates residing abroad is determined by the University.
- 7. In case of a tie in scores, the following criteria apply:
  - a. Preference is given in decreasing order of the candidate's scores in solving questions related to the subjects of biology, chemistry, physics, mathematics, logical reasoning, and reading skills, as well as knowledge acquired in studies.
  - b. Priority is given to candidates who possess, by the registration deadline, the language certifications listed in Annex 3, as declared by the candidate at the time of registration for the exam. The possession of language certifications required for candidates as part of this decree is self-certified and is done in accordance with Article 46 of the Presidential Decree No. 445/2000 mentioned in the preamble.
    - The administrations involved in this procedure reserve the right, at any stage, to verify the truthfulness of the candidate's declaration in accordance with the current legislation. Therefore, the candidate must provide all the necessary elements to allow for appropriate verification. In case the documentation presented by the candidate contains false or misleading statements, subject to penalties provided by the criminal code and special laws, as well as exposure to claims for damages from interested parties, any enrollment will be canceled, any benefits granted will be revoked, and university fees and contributions paid will be retained.
  - c. In case of a tie between one or more candidates with disabilities holding a disability certificate equal to or exceeding 66%, or disabled individuals with certification under Law No. 104 of 1992, Article 3, Paragraph 3, and one or more candidates who do not fall into the aforementioned categories, preference is given to the disabled candidate(s) with a disability certificate equal to or

exceeding 66% or the disabled candidate(s) with certification under Law No. 104 of 1992, Article 3, Paragraph 3. The disabled candidate with a disability certificate equal to or exceeding 66% or the disabled candidate with certification under Law No. 104 of 1992, Article 3, Paragraph 3, who intends to assert this preference in case of a tie with another candidate not falling into the aforementioned categories, must present the disability certificate equal to or exceeding 66% or the certification under Law No. 104 of 1992, Article 3, Paragraph 3, to the University where they are "assigned" within a strict deadline of 15 (fifteen) days from the assignment, including the first day, failing which they will be excluded from the national ranking. After this deadline expires without presentation, the undocumented preference will not be considered.

- d. Outside the scenario described in point 7c, in case of further ties, preference is given to the candidate who is younger in terms of age.
- 8. The status of eligible non-winner refers only to the ongoing selection procedure. It does not confer any rights regarding access to the courses specified in this announcement in years following the one in which the exam was taken.

### Article 10 - ACCESS TO RESULTS, MERIT RANKING FORMATION, AND SCROLL

1. On the days specified below, CINECA, on behalf of the Ministry of University and Research, exclusively publishes the scores obtained by the candidates according to the code label on the website <a href="https://www.universitaly.it">www.universitaly.it</a>, in the candidate's reserved area and in compliance with personal data protection regulations.

Selection test	Date of publication of test scores		
Medicine and surgery	September 26, 2024		

These data remain available on the public site until the conclusion of the procedures.

- 2. On **October 3, 2024**, candidates can view their own work, their score, and their personal information in their reserved area on the Universitaly portal.
- 3. On **October 10, 2024**, the national merit ranking list with names is published in the student's reserved area on the Universitaly portal.
- 4. The operation and progression of the rankings for each degree course for the purposes of enrollment take place according to the following phases and rules:

A candidate who, at each progression of the ranking:

- a) falls within the available seats for their highest preferred choice is ASSIGNED and must enroll at the assigned location and course within a maximum of four days, including the day the ranking is updated and excluding Saturdays and holidays.
- b) If the deadlines are not met, the candidate loses the right to enroll, and any justification for the delay will not be considered.
- c) does not fall within the available seats for their highest preferred choice, they are RESERVED on a subsequent choice. In this case, the candidate can enroll at the location and course within the terms set out below, or wait for a potential seat to become available in their higher preferences after the enrollments of those ahead of them in the ranking. If the RESERVED candidate enrolls, all other expressed preferences are automatically annulled.
- 5. In order to ensure proper management of the national ranking, it is established that both ASSIGNED and RESERVED candidates, who exercise this option in relation to a specific ranking progression, have a maximum of 4 (four) days to enroll, including the day of the ranking progression and excluding Saturdays and holidays. Failure to enroll by ASSIGNED candidates results in the loss of the enrollment right if not exercised within the 4-day period as indicated above. RESERVED candidates who do not exercise this option do not lose it.

- 6. Within 5 days from October 10, 2024, and in any case by 12:00 PM on the fifth day after each ranking progression, excluding Saturdays and holidays:
  - a) Each University, through its reserved site, will notify CINECA of the names of enrolled students.
  - b) All candidates, except for those enrolled, those who have withdrawn, and those classified as "out of seats," must confirm their interest in remaining on the ranking list through the reserved area of the Universitaly website.

Failure to confirm interest will result in the candidate's removal from the national rankings and they will no longer retain any right to enroll. The reason for the failure to confirm interest, in the event of an impediment, is irrelevant, as the digital procedure is brief and can be delegated to trusted third parties within the five days allowed for the confirmation process.

Upon the expiration of the final deadline, an automatic notice of exclusion will be given in the reserved area.

Appeals against this notice, without any further communication or contestation from the Ministry of University and Research, can be filed with the TAR of Lazio within sixty days or with the President of the Republic within one hundred- and twenty-days following publication in each candidate's reserved area. If the exclusion is not contested within the indicated deadlines, appeals for other reasons related to failure to enroll in one of the chosen degree courses will not remedy the exclusion.

- 7. On October 17, 2024, CINECA, having received notifications from each University, will proceed, based on merit position and expressed preferences, to publish the new ranking progression with the above-mentioned procedures.
  - Subsequent ranking progressions will follow the indicated procedures and timelines. During the first year, if a university still has available training capacity and there are no eligible candidates on the merit lists who can enroll at that location, the same university may accept applications for a change of location from students, provided it ascertains the existence of serious reasons duly documented, according to ministerial guidelines in the process of being issued.
- 8. Candidates who are placed in a favorable position in the ranking may enroll in years following the first year, only after the recognition of the relevant credits and the verification of the availability of places at the university for the year of course in which they request enrollment, compared to the places allocated within the respective cohort of students in previous planning. These procedures, as well as withdrawals after enrollment, result in the progression of the ranking solely for the benefit of students who are not enrolled but are in a favorable position, only if communicated while there are still available places in the specific course at the university. Any further requests for transfer or withdrawal after all places in the course are filled will not result in further ranking progressions.
- 9. Subject to the provisions of point 8, enrollment in years following the first year, following the credit recognition procedures by the destination University, can only occur within the limits of the places available for each year of the course, in the relevant cohort, following withdrawals, transfers to another location, or changes to another course at the same or a different university. It is not permitted to enroll in years following the first year with the status of a repeating student for applicants coming from other degree courses, nor for those who have regularly enrolled in the relevant year of the course after passing the admission test for the academic year in which they participated. For this purpose, no preliminary admission test is required. This provision applies to all single-cycle undergraduate and master's degree courses with national restricted access, towards which the applicants have submitted a request for enrollment in subsequent years following the publication of the aforementioned University Notice.

# **Article 11 - ENROLLMENT IN STUDY PROGRAMS**

1. Enrollment can only be done through the university website (www.unict.it). Starting from October 10, 2024, ASSIGNED candidates must complete two steps for enrollment: submitting the enrollment application and paying the fixed fee. Both steps must be carried out following the online procedures provided by the "Smart edu" Student Portal. Confirming the enrollment application within the

specified deadlines generates the payment of a fixed fee of  $\in$ 156.00 (including the regional fee for the right to study of  $\in$ 140.00 and a virtual stamp duty of  $\in$ 16.00), which is listed under "Payments to be made." All payment-related information is available in the student contribution regulations for 2024-2025.

- 2. At the time of enrollment, students who intend to access the financial benefits provided by the Right to Study, both in terms of calculating the variable portion of the student contribution and for additional services provided by the University to students, must first obtain the ISEE Università 2024 economic indicator. In the enrollment application, where required, they must authorize the University to access the computerized archives of the INPS (Italian Social Security Institute) to acquire the economic indicator, as indicated in the in the student contribution regulations 2024-2025 published on www.unict.it in the section "Didactics » Enrollments and registrations." ISEE University submission is also required for scholarship recipients from the Regional Agency for the Right to University Study (ERSU).
- 3. If a student is already enrolled in a different course of study for previous years or is currently enrolled in another course of study for the current year, they must contact the relevant academic office (<a href="mailto:settore.medico@unict.it">settore.medico@unict.it</a>) to continue with the new course of study. In both cases, students must follow the specified deadlines.
- 4. Candidates who took the exam at a location other than Catania must register and access the student portal of the University of Catania at https://studenti.smartedu.unict.it.
- 5. It should be noted that in a subsequent rectoral decree, the minimum scores required for enrollment without additional training obligations (OFA) will be specified.

## **Article 12 - PROCEDURE MANAGER**

- 1. The administrative officer responsible for the regular conduct of the admission test, identified in accordance with Article 5, paragraph 1 of Law No. 241/90, is Mr. Giulio Fortini, EP category official of the Didactic Area email <a href="mailto:giulio.fortini@unict.it">giulio.fortini@unict.it</a> tel. 095.7307299.
- 2. For information about this procedure, you can contact the Student Careers Office Medical Sector.
- 3. Candidates have the right to access the documents of the procedure in accordance with the procedures specified in Articles 1 and 2 of Presidential Decree No. 352 of June 23, 1992 (Regulation on the discipline of the exercise and cases of exclusion of the right of access to administrative documents, in implementation of Article 24, paragraph 2, of Law No. 241/90, containing new provisions on administrative procedures and the right of access to administrative documents).

### **Article 13 - TREATMENT OF PERSONAL DATA**

- 1. The data provided above are used in compliance with the provisions of European Regulation No. 679/2016. The data is collected and processed solely for the institutional purposes of the University of Catania, located at Piazza Università No. 2, 95131 Catania.
- The processing of personal data is carried out using manual and computerized tools to ensure the
  security and confidentiality of the data. The provision of personal data is mandatory for the purpose
  of evaluating eligibility for participation in the admission procedure, failing which exclusion may
  occur.
- 3. The information on the processing of personal data is available on the website www.unict.it, in the University Data Protection section Information and Exercise of Rights.

## **Article 14 - PUBLICITY**

1. This procedure will be published on the University's website www.unict.it in the "Announcements, Tenders, and Competitions > Students and Post-Graduates" section, as well as in the University's online bulletin board.

2. For corrections of material errors and any errata corrige related to this procedure and its annexes, an appropriate notice will be published on the University's website www.unict.it.

## **Article 15 - FINAL PROVISIONS**

- 1. For everything not expressly provided in this Call, reference is made to the legislative, regulatory, and ministerial provisions cited in the preamble.
- 2. The mandatory compliance with the terms and provisions of this procedure is reiterated. This University reserves the right to exclude candidates participating in the test announced by this Call at any time for failure to comply with the provided provisions or terms or due to the lack of required qualifications.
- 3. An appeal to the TAR Lazio is allowed against this provision, within 60 days from its publication.

Catania,